

Sacred Heart, Tisbury and All Saints, Wardour

PASTORAL COUNCIL MEETING

10th October 2011

MINUTES

Present: Nick Weeks (NW) (chair), Fr Robert (Fr R) Krystyna Morgan (KM), Patricia Coopman (PC), Mike Montgomery (MM) Mark Shuldham (MS)
Apologies: Richard Arundell Felicity MacSwiney, Dinah Rawlinson Philadelphia Whittaker (PW)

Welcome

The Chairman welcomed Fr Robert to the Pastoral Council

Opening Prayer

1. *Minutes of last meeting (8th August 2011)*

The Minutes of the last meeting, circulated previously, were approved.

2. *Matters Arising from the Minutes of the last meeting not dealt with below*

There were no matters arising.

3. & 4. *Fr Robert's first thoughts and Health and Safety Issues*

Fr R identified a need (a) to simplify, (b) for transparency in the management of finances & decision-making in parish practical/pastoral matters

On practical matters Fr R had already arranged for the required electrical survey to be undertaken and had arranged for a skip on 22nd October for rubbish.

The Parish registers needed up-dating so, once the format of record cards is finalised, parishioners would be asked to provide necessary details of themselves.

It was agreed that there should be a Parish General Meeting so that Fr R could let the parish know his thoughts on pastoral and practical matters and receive parishioners' views.

Action: KM 1) to book Hinton Hall. NB Now booked for Thursday 10th November for Parish General Meeting at 7.30 p.m.

2) to liaise with TCSG to arrange for refreshments

PC to publicize meeting in Bulletin.

5. *Restructuring parish committees*

Fr R would put his proposals to stream-line decision-making in the parish to the Parish General Meeting

6. *Parish job descriptions & volunteering*

It was not known if the Gift Aid organiser had been asked to provide a Job Description.

7. *A.O.B.*

a) NW asked if 'Wine after Mass' in aid of Progressio would continue.

ACTION: MS to find out whether anyone had volunteered to take on the organisation of it.

b) Fr R tabled a claim for expenses of the Youth Group. **It was agreed** that £250 be paid immediately and that an annual budget for the same amount be allocated

c) NW had been asked if the parish could meet some of the expenses of the flower arrangers. **Agreed** that they could and that flower arrangers should be encouraged to claim expenses from the parish.

d) PW had provided the full text of her piece about Fr Thomas's farewell party, an extract of which appeared in Focus, the text would be kept by TCSG.

e) The need for a cleaner for the Parish Rooms was identified. **It was agreed** that a cleaner should be employed for 1 hour per week.

Date of next meeting: 7p.m. Monday 21st November in the presbytery