

## PASTORAL COUNCIL MEETING

17th January 2011

### MINUTES

*Present:* Nick Weeks (NW) (chair), Richard Arundell (RA), Krystyna Morgan (KM), Mark Shuldham (MS), Philadelphia Whittaker (PW) Patricia Coopman (PC), Mike Montgomery (MM)

*Apologies:* Fr Thomas, Felicity MacSwiney

1. *Welcome*

2. *Opening Prayer*

3. *Minutes of last meeting (17<sup>th</sup> November 2010)*

The Minutes of the last meeting, circulated previously, were approved.

4. *Matters Arising from the Minutes of the last meeting not dealt with below*

MS was thanked for covering the Prayer Boxes suitably.

The Council expressed its appreciation of Fr T's purchase of a frame for the Vision Statement. A second frame was needed so that the Vision Statement could be on view at Wardour.

5. *Volunteering*

It was agreed that the Thank you party last summer was successful even though only one volunteer was recruited. It was felt that the idea of volunteering had been sown.

Some members had produced job descriptions of roles they undertook in the Parish. It was agreed that each member would provide to the chairman, preferably by email, a job description for each role that they undertook. The key points to be covered in the descriptions are:-

Role – Job Title

Responsible to – accountability (in the absence of any formal accountability this would probably be to the PPC)

Description – of actual task

Support provided – By whom and what

Time required

Length of commitment

Gifts, talents or skills

It is intended that these job descriptions together with the descriptions of all other roles in the parish would be collected and be available at both Churches so that anyone interested in volunteering could see what would be involved. **Action: All except Fr T**

6. *New Translation of the Missal.*

After consideration of the text of some of the prayers in the Mass that was said at the training day for the laity and the timetable, members asked whether the PPC would have any role in the parish catechesis and, if so, what that role would be? Members agreed that the PPC would give any support that Fr T requested.

7. *Emergency Planning*

PW had spoken to James Scott Clark. Tisbury Parish Council wanted to know if the parish could provide a list of volunteers who would be willing to check on elderly neighbours, etc. in the event of an emergency. It was agreed that there was no such list but that a notice should go in the Bulletin asking those in Tisbury who would be willing to be contacted in an

emergency to get in touch with Tisbury Parish Council. **Action: PW to get contact details from James Scott-Clarke and pass them to PC for inclusion in the Bulletin**

8      *AOB*

a) MS reported that John Bell can only do the current repair on the roof of the Sacred Heart with scaffolding. The owner of the scaffolding has insurance that covers those working on his scaffolding.

b) It was noted that some of the inaccessible parts of the Sacred Heart look to be in need of cleaning. The PPC would like the Finance and Fabric Committee to consider a programme of maintenance for the Sacred Heart, including cleaning the normally inaccessible parts of the Church.

c) NW invited members to suggest items for inclusion on future Agendas

9      **Date of next meeting: Monday 7<sup>th</sup> March at 7pm in the Presbytery**