

## **MINUTES OF PPC MEETING On 3<sup>rd</sup> April 2017**

**Present:** Mark Shuldham (Chairman) (MS), Fr Robert (Fr R), Corinne Williams (CW), Jenny Malone Lee (JML), Venetia Wright (VW), Andrew Lodge (AL), Catherine Vaux (CV), Robert Vaux (RV), Alan MacDermot (AM) (Secretary)

**Apologies:** Chris von Patzelt (CvP), Anne Evans (AE),

### Prayer

The meeting opened with a prayer

### Finance Officer

Martin Snell is retiring with effect from Sunday 4<sup>th</sup> June, and Robert Vaux has volunteered to replace him. MS proposed his appointment and support was unanimous. RV is working with Martin Snell already.

### Fabric and Finance Committee

MS described the changes proposed. A summary of the proposal is attached below.

The first floor flat is now empty but the Parish will have to continue to pay Council Tax.

Architects being considered are John Comparelli and Ralph Perry Robinson. JW suggested Proctor of Shaftesbury. Planning expertise will be important.

The point was made that two spaces are needed in the Parish Rooms to allow for example childrens' First Holy Communion preparation and after-Mass coffee to happen at the same time.

The Council was happy to support the proposed way forward, at least until real money has to be spent.

### Reporting to the Parish

Fabric and Finance reports will be made to the Council. PPC meetings will be announced in the Bulletin and parishioners will be invited to contact MS or AM with items that they would like to see discussed. The minutes will be made available on the Website and Fr Robert will mention in the Notices when the minutes are available (AM to remind him).

### Parish Community Care

CW suggested that there might be parishioners living alone who would welcome being invited out to a meal; that Fr Robert might identify them and volunteers could contact them. A discussion followed.

Point made included: an off-hand invitation might be more acceptable than use of a formal list – volunteers would have to be vetted – the Tisbury Christian Council has tried and failed a couple of times – it should not just be a Catholic initiative – the housebound are seen by

Ministers of Holy Communion – a service of lifts might be useful with a named coordinator for this.

The ideas will be developed further later.

#### New sacristans

Following Martin Snell's retirement new sacristans will be needed. The job has to be done on a regular basis. There is a checklist to make it easier. There is also a need to look after the servers. It was suggested FrR make an appeal from the pulpit mentioning the checklist to encourage volunteers.

More Eucharistic Ministers are needed. CW volunteered to cover Albany House

#### Next Meeting

Monday 8<sup>th</sup> May at 7pm in the Parish Rooms.

# PARISH ASSET ENHANCEMENT

## Refurbishment of the Flat and the Parish rooms - UPDATE

Further to what was outlined at the Annual Parish Meeting, the PPC has now received a report and recommendation from the Fabric & Finance Cttee which the PPC has approved as follows:

1. Refurbishment and modest enlargement of the flat above the Parish Room. Refurbishment is essential to make it habitable. The aim is to make an enlarged flat suitable for a parish priest.  
Ideally the accommodation will include two double bedrooms, one ensuite bathroom, a single bedroom, a bathroom, sitting room, a small study, kitchen and dining area. There would be a new entrance and staircase;
2. Refurbishment of the Parish Room; the space currently occupied by the staircase to the Flat would be incorporated and the rooms would extend to the rear. The present front door for the Flat could become the new entrance to the Parish Room.
3. Reconfigure the Sacristies to provide a Parish Office;
4. Refurbishment of Trellis House. We retain ownership of this valuable asset and let it;
5. The above could be paid for by selling one or possibly 2 plots for houses in the rear garden of Trellis.

The next step is to interview a number of architects in order to choose one to deal with all parts of this scheme.

After that the costs can start to be more accurately assessed. We shall also be keeping the Diocesan Trustees (whose final approval will be required) informed at each stage of our planning.